**CHC Guide to Unlinking Orders in PCC**

**Orders – Resident Orders Tab**

• Go to the resident orders tab

• Select the filter next to Actions on the medication that needs to be unlinked

• Click on the blue hyperlink beneath Supply/Medication



**Unlinking – 3 Possible Scenarios**

• Uncheck Box and update linked order(s)



• Update Supply/Medication to read as Ordered (See below for details)



 



• Controlled Substances that have been linked incorrectly may require to discontinue the current order and create a new order