

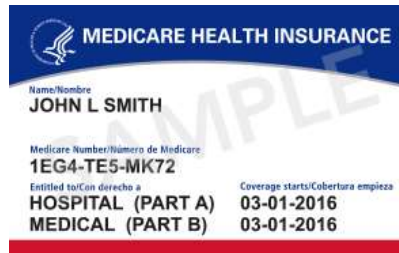
PCC Guideline for the new Medicare Beneficiary Number

Summary of the Medicare Beneficiary Number (MBI):

The MBI has 11 characters, like the Health Insurance Claim Number (HICN), which can have up to 11. Each MBI is randomly generated. This makes MBIs different than HICNs, which are based on the Social Security Numbers (SSNs) of people with Medicare. The MBI's characters are "non-intelligent" so they don't have any hidden or special meaning.

Under the new system, for each person enrolled in Medicare (including those enrolled in a Medicare Advantage Plan) will be:

- Assigned a new MBI.
- Mailed a new Medicare card.



- As of 11-13-2018 the final mailing to states have begun to Kentucky, Louisiana, Michigan, Mississippi, Ohio, Tennessee, Puerto Rico, and US Virgin Islands.

PCC Guideline:

In PCC, formatting has been set-up to help the center comply with data entry in the Resident Demographics and Resident Identifiers, as follows:

1	2	3	4	5	6	7	8	9	10	11
N	A	X	N	A	X	N	A	A	N	N
No zero	No S, L, O, I, B, and Z	Alpha or Numeric No S, L, O, I, B, and Z	Numeric	No S, L, O, I, B, and Z	Alpha or Numeric No S, L, O, I, B, and Z	Numeric	No S, L, O, I, B, and Z	No S, L, O, I, B, and Z	Numeric	Numeric

Note: NEVER USE the letters S, L, O, I, B, and Z.

Data Entry:

In PCC the MBI number should always be entered in the Demographics window under Medicare Beneficiary ID:



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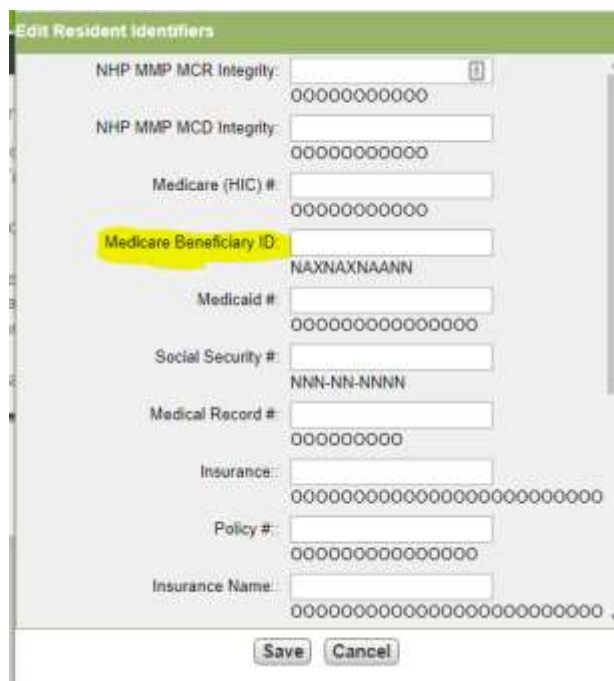


The image shows a web form titled "Resident Detail - Edit Resident". At the top right, there is a link "Fields Autopopulate MDS Assess". Below the title, there are four buttons: "Save", "Save & New", "Delete", and "Cancel". The form contains several input fields:

- Resident Number: 22744
- Prefix / First Name: Mr. test
- Surname / Suffix: test
- Preferred Name: (empty)
- NHP MMP MCD Integrity: (empty)
- Medicare Beneficiary ID: (empty)
- Social Security #: (empty)
- SSN Required: ☐
- Middle Name: (empty)
- Maiden Name: (empty)
- NHP MMP MCR Integrity: (empty)
- Medicare (HIC) #: (empty)
- Medicaid #: (empty)
- Medical Record #: (empty)

When a resident has a MBI # on their Medicare Card the data entry if the number should always be entered into the Medicare Beneficiary field and NOT into the Medicare (HIC) field.

The MBI Number can also be entered from the Admin tab "Resident Identifiers" and clicking "Edit All" and fill out the following field.



The image shows a web form titled "Edit Resident Identifiers". It contains several input fields with placeholder text:

- NHP MMP MCR Integrity: 0000000000
- NHP MMP MCD Integrity: 0000000000
- Medicare (HIC) #: 0000000000
- Medicare Beneficiary ID: NAXNAXNAANN
- Medicaid #: 0000000000000000
- Social Security #: NNN-NN-NNNN
- Medical Record #: 0000000000
- Insurance: 0000000000000000000000000000000000
- Policy #: 0000000000000000
- Insurance Name: 0000000000000000000000000000000000

At the bottom, there are "Save" and "Cancel" buttons.

MDS Reminder:

The MDS when created pulls several elements from the Demographic Profile of the resident therefore it is essential to double check / correct data entry issue(s) within Admin.